



U.S. Department of Commerce Complying with U.S. Export Controls

Houston, TX
April 1-2, 2025

Day 1 Agenda		
7:30 a.m.	Registration	
8:30 a.m.	Welcome Overview of the Export Administration Regulations ○ BIS Export Jurisdiction ○ Scope of the Export Administration Regulations ○ Important Terms & Principles	<i>Exercises for Unit 1</i>
	Classification of Items on the Commerce Control List ○ Structure of the Commerce Control List ○ Export Control Classification Number ○ EAR99 ○ Classify your Item	<i>Exercises for Unit 2</i>
10:00 a.m.	Break	
	Technology and Software Controls	
	Classification of Items on the Commerce Control List ○ Continued	<i>Exercises for Unit 2</i>
12:00 p.m.	Lunch	
	Exercises (continued)	
	Determining Licensing Requirements based on the ECCN and Destination ○ General Prohibitions 1-3 ○ Reasons for Control ○ Commerce Country Chart ○ NLR-No License Required	<i>Exercises for Unit 3</i>
	Determining other Licensing Requirements ○ General Prohibitions 4-10 ○ End-user/End-use Controls ○ Parties to the Transaction ○ U.S. Person Activities ○ Embargoed & Special Destinations	<i>Exercises for Unit 4</i>
3:00 p.m.	Break	
	License Exceptions	<i>Exercises for Unit 5</i>
4:15 p.m.	Questions	
5:00 p.m.	Day 1 Adjourns	



U.S. Department of Commerce
Complying with U.S. Export Controls
 Houston, TX
 April 1-2, 2025

Day 2 Agenda		
8:30 a.m.	Review Session	
	How to Submit an Application ○ SNAP-R ○ Who can apply for a license ○ Support Documents	<i>Exercises for Unit 6</i>
10:00 a.m.	Break	
	How the U.S. Government Processes your Export License Application	<i>Exercises for Unit 7</i>
	Office of Foreign Assets Control (OFAC)	
12:00 p.m.	Lunch	
	Export Clearances: Bureau of the Census ○ Electronic Export Information ○ Automated Export System	
	Export Clearances: Bureau of Industry & Security ○ Exporter Responsibilities ○ Conformity of Documents ○ Destination Control Statement	<i>Exercises for Unit 8</i>
2:45 p.m.	Break	
	Export Enforcement ○ Overview of the Export Enforcement Program ○ Identifying Illegal Exports ○ Case Examples ○ Anti-boycott Compliance	
4:15 p.m.	Summary/Questions	
5:00 p.m.	Program Adjourns	